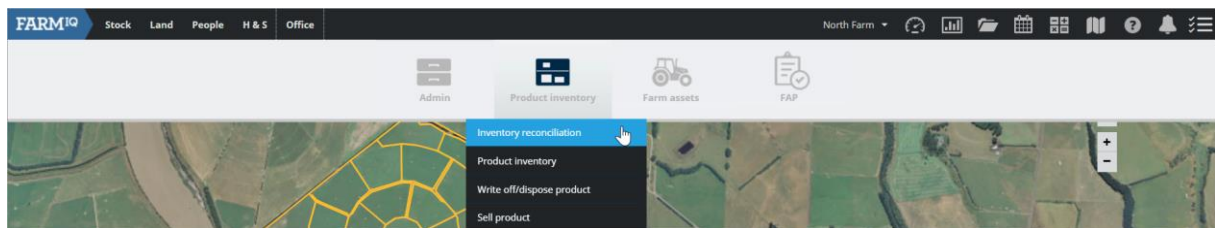




Viewing the Inventory reconciliation

In this video, you will learn how to set up and view the Inventory reconciliation report in Farm IQ.

The Inventory reconciliation report shows the quantities of products and batches on your farm for a selected date range.



Click **Office, Product inventory and Inventory reconciliation.**

Product inventory reconciliation report

Product inventory reconciliation from 1 Sep 18 to 7 Sep 18

Chemicals | Feed | Fertiliser | Seed | Treatments

Product	Open	Purchased	Used	Sold	Written-off	Closing
▶ Agripro	87.00L	0.00L	0.00L	0.00L	0.00L	87.00L
▶ Mesurol	24.60kg	0.00kg	0.00kg	0.00kg	0.00kg	24.60kg

The report selects the current month as the default timeframe and shows all products.

Click to open filter options

Product inventory reconciliation report

Start date: 01-09-2018 | End date: 07-09-2018 | Quick date select | Product type: All selected | Show expired? | Show empty?

View

Product inventory reconciliation from 1 Sep 18 to 7 Sep 18

Chemicals | Feed | Fertiliser | Seed | Treatments

Product	Open	Purchased	Used	Sold	Written-off	Closing
▶ Agripro	87.00L	0.00L	0.00L	0.00L	0.00L	87.00L
▶ Mesurol	24.60kg	0.00kg	0.00kg	0.00kg	0.00kg	24.60kg

You can adjust the date selection by clicking the filter and selecting a new **Start** and **End date** or using **Quick date select**.

You can also adjust the selected **product types** and whether to show expired or empty batches.



Once you have set up your report criteria, click **View**.

Product inventory reconciliation from 7 Sep 17 to 7 Sep 18

Chemicals Feed Fertiliser Seed Treatments Export

Product	Open	Purchased	Used	Sold	Written-off	Closing
▼ Agripro	0.00L	87.00L	0.00L	0.00L	0.00L	87.00L
AGP-875	0.00L	87.00L	0.00L	0.00L	0.00L	87.00L
▶ Mesurool	0.00kg	24.60kg	0.00kg	0.00kg	0.00kg	24.60kg

The report has separate tabs for each product.

You can see the individual batches of a product by clicking the expansion arrow next to that product's name.

Product inventory reconciliation from 7 Sep 17 to 7 Sep 18

Chemicals Feed Fertiliser Seed Treatments Export

Excel document
PDF file
Closing

Product	Open	Purchased	Used	Sold	Written-off	Closing
▼ Urea	0.00kg	1,000.00kg	948.00kg	0.00kg	0.00kg	52.00kg
BU2522	0.00kg	1,000.00kg	948.00kg	0.00kg	0.00kg	52.00kg

You can export the report by clicking **Export** and selecting whether you want to generate an **Excel document** or a **PDF file**.

You now know how to set up and run the product inventory reconciliation report in FarmIQ.